

City of Allen

Unclaimed Property Claim Form

The City of Allen is committed to processing and paying all unclaimed property claims within 90 days or less. Claimants are required to provide the city with sufficient proof and documentation to substantiate entitlement to payment.

When preparing your claim form, keep in mind that all available information that you can list will help us avoid contacting you during the claims process. Social Security numbers, driver's license numbers, last known addresses, and property descriptions are items used to verify ownership during the claims process.

Attach the Following Information

- (A) Proof of your Social Security number (or W-2 form)
- (B) Copy of your Driver's License or any official form used for identification
- (C) List all addresses used that may be associated with property being claimed, including PO Boxes.

Failure to provide your IDENTIFICATION, SIGNATURE, or COMPLETION OF THIS CLAIM FORM will result in your claim form being returned to you. You must be 18 years or older to claim property. A Social Security Number is not required, but may help in identifying you as the property owner.

Claimant Information

NAME _____ TIN# or SSN# _____
PHONE# _____ DL# _____
ADDRESS _____
CITY _____ STATE _____ ZIP _____

If you should have any questions, please contact the Finance Department at 214-509-4626.

Return to: City of Allen
Finance Department
Attn: Unclaimed Property
305 Century Pkwy
Allen, TX 75013